

PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

1. STATEMENT OF RIGHTS

Parents and eligible students have the following rights under the Family Educational Rights and Privacy Act and this policy:

- a. The right to inspect and review the student's educational record.
- b. The right to exercise a limited control over other people's access to the educational record. Access to the record by those persons designated by the school board as having a legitimate educational reason for access to the record cannot be limited by the parent or eligible student.
- c. The right to seek to correct the student's educational record and in a hearing if necessary.
- d. The right to report violations of the FERPA to the Department of Health, Education, and Welfare.
- e. The right to be informed about FERPA rights. All rights and protection given parents under FERPA and this policy transfer to the student when he or she reaches the age of eighteen (18) or enrolls in a post-secondary school. The student then becomes an "eligible student."

2. PERSONALLY IDENTIFIABLE INFORMATION

Any data or information that makes the subject of a record known. This includes the student's name, the student's parents or other family member's name, the student's address, the student's social security number, a list of personal characteristics, or any other information that would make the student's identity known.

3. DIRECTORY INFORMATION

The Agar-Blunt-Onida School District #58-3 herewith designates the following personally identifiable information contained in a student's record as "directory information," and it may disclose that information without prior written consent.

- a. The student's full legal name.
- b. The student's weight, height & grade if a member of an athletic team.
- c. The student's photograph including video images taken in public areas such as hallways and on buses including class photos and incidental images selected for use in documents such as the school annual yearbook or website.
- d. Academic work intended for public display.

During the course of the school year, the Agar-Blunt-Onida School District will publish in the official newspaper the above list, or a revised list, of the items of directory information it proposes to designate as directory information. For students enrolling after the notice has been published, the list will be given to the student's parents or the eligible student at the time and place of enrollment.

After the parents or eligible students have been notified, they will have two weeks to advise the school district in writing (a letter to the Superintendent's office) of any or all of the items that they refuse to permit the district to designate as directory information about that student.

At the end of the two-week period, each student's records will be appropriately marked by the record's custodians to indicate the items the district will designate as directory information about that student. This designation will remain in effect until it is modified by the written direction of the student's parents or the eligible student. A requested modification will take effect at the beginning of the next school year.

4. PERSONS WITH A LEGITIMATE EDUCATIONAL BASIS FOR ACCESS TO RECORDS

Persons, for educational purposes, holding the following positions in the District have a legitimate educational basis for accessing school records without prior consent of the parent or eligible student:

- Teachers;
- Aides at the direction of a teacher or administrator;
- Administrators;
- The school attorney at the request of the administration;
- The school board when in executive session.

A record shall be maintained of persons having made access to a school record.

5. SURVEYS AND ACCESS BY THE PRESS.

From time to time there may be occasions when a survey requesting personal information about a student or the student's family may be given to students. There are also occasions where the press may have access to the school or a school event. A Notice and permission form for parents will be utilized on these occasions. The forms are found in the PPRA Appendix.